

# ENTRY TERMS & CONDITIONS

## Eligibility

The awards are free to enter and open to all individuals and organisations globally.

## Application process

Initial entry is by submission of a completed entry form available on the website. The form must be completed by downloading a Word document and submitted by email. There is a word limit for each of the questions and the entry needs to be written in **English**.

All entrants (except for the individual-led entries in the Driving change through education, training and academia category) must all submit three years of annual reports and financial statements as part of their application. If your organisation is less than three years old, please provide the relevant document since its creation.

## Deadline

The deadline for submission of application for the 2021 Finance for the Future Awards is Friday 28th May 2021.

## Word count

So that we can assess all applications equally, we will not accept applications which exceed the word count. The word count is specified next to each question.

## Re-entry for entrants from previous years

Entrants from previous years are welcome to re-enter the awards. Please note that your completed entry form must demonstrate significant progress and change to previous entries or detail an entirely different project.

## Accuracy of information

By submitting your form you are confirming that the information it contains is correct. If we find that the information is inaccurate, we will reject the application.

## Case studies and publicity

By submitting an application you are agreeing to allow the details in your entry to be shared with our assessors and judges. You also agree that we will use this information for publicity purposes including the production of case studies of which you will have prior approval. The production of any publicity will be solely at the discretion of the organisers.

## Decisions

Decisions made by both assessors and judges are final. No correspondence or debate will be entered into.

## **Logos**

For Awards purposes Finalists will be expected to provide to ICAEW, at the entrant's sole cost and expense, all suitable material including any applicable entrant's brand guidelines and the entrant's Mark (Logo) in the digital or other formats. This should be within print deadlines reasonably specified by the awards team for (where applicable) the entrant's Mark to be reproduced under the control of ICAEW in materials for the fulfilment of the Finance for the Future programme

## **Disclaimer**

The organisers accept no responsibility for any costs associated with the awards (this includes submission of entries and attendance at the awards ceremony etc.) and will accept no liability for any loss, injury or disappointment.

## **Variations**

The organisers are at liberty to vary these conditions of entry and any criterion for the awards at any time and without notice.